

**ITEM 17. TENDER – RADIO COMMUNICATIONS SYSTEM MAINTENANCE
AND SUPPLY OF TWO-WAY RADIO EQUIPMENT**

FILE NO: S122105.001

TENDER NO: 1710

SUMMARY

This report provides details of the tenders received for radio communications system maintenance and supply of two-way radio equipment for the City's existing digital radio communications network.

The City owns and operates its own high-powered digital two-way radio communications network providing coverage of the local government area and surrounds. The system incorporates a 12 channel digital repeater network and over 680 mobile and portable digital radio units.

The radio communications system maintenance provides for the repair and maintenance coverage of the entire digital radio communications fleet to ensure that the repeater network and radios are always functioning at an optimal level for effective use by Council staff.

This report recommends that Council accept the tender offer of Tenderer 'A' for radio communications system maintenance and supply of two-way radio equipment.

RECOMMENDATION

It is resolved that:

- (A) Council accept the tender offer, in accordance with the schedule of rates, of Tenderer 'A' for radio communication systems maintenance and supply of two-way radio equipment for a period of five years; and
- (B) authority be delegated to the Chief Executive Officer to negotiate, execute and administer the contracts relating to the tender.

ATTACHMENTS

Attachment A: Tender Evaluation Summary (Confidential)

Attachment B: Schedule of Prices (Confidential)

(As Attachments A and B are confidential, they will be circulated separately from the agenda paper and to Councillors and relevant senior staff only.)

BACKGROUND

1. In March 2012, the City installed a new high-powered digital two-way radio communications network including over 680 mobile and portable digital radio units.
2. The digital radio communications system is currently used by Cleansing and Waste Services, City Rangers, Civil Infrastructure and Traffic Operations, Venue Management, Security, Events and Meals on Wheels.
3. Radio communications are used to assist with tasking of field staff and are an important piece of safety equipment for staff when they are working alone.
4. The ongoing maintenance of the digital radio system and all of the mobile and portable radio units ensures that the repeater network and field units are operated to the highest level of efficiency possible.

INVITATION TO TENDER

5. The Tender was advertised in The Daily Telegraph, The Sydney Morning Herald and also on Council's eTender portal on Tuesday 21 February 2017. Tender submissions closed on Tuesday 14 March 2017.

TENDER SUBMISSIONS

6. One submission was received from Telechnics Pty Ltd.
7. No late submissions were received.

TENDER EVALUATION

8. All members of the Tender Evaluation Panel have signed Pecuniary Interest Declarations. No pecuniary interests were noted.
9. The relative ranking of tenders as determined from the total weighted score is provided in the Confidential Tender Evaluation Summary – Attachment A.
10. All submissions were assessed in accordance with the approved evaluation criteria being:
 - (a) the lump sum price and schedule of prices;
 - (b) tenderer holding relevant manufacturer sales and service certification;
 - (c) demonstrated experience providing comprehensive and preventative maintenance, servicing, programming and maintaining similar systems;
 - (d) suitably qualified personnel or contractors to undertake maintenance on system and antenna array located on the roof of Citigroup Tower;
 - (e) proposed program and methodology;
 - (f) Work, Health and Safety; and
 - (g) financial and commercial trading integrity including insurances.

PERFORMANCE MEASUREMENT

11. Key performance indicators will be developed to monitor and manage the effectiveness and efficiency of the successful tenderer. These key performance indicators will include:
- (a) key objectives/ deliverables in conformance with specification;
 - (b) quality of work;
 - (c) conformance with schedule and program of works;
 - (d) reporting and communication throughout the tender; and
 - (e) minimal impact to daily operations and radio communications is maintained.

FINANCIAL IMPLICATIONS

12. There are sufficient funds allocated for this project within the 2017/2018 operating budget and future years' forward estimates.

RELEVANT LEGISLATION

13. The tender has been conducted in accordance with the Local Government Act 1993, the Local Government (General) Regulation 2005 and the City's Contracts Policy.
14. Attachments A and B contain confidential commercial information of the tenderers and details of Council's tender evaluation and contingencies which, if disclosed, would:
- (a) confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business; and
 - (b) prejudice the commercial position of the person who supplied it.
15. Discussion of the matter in an open meeting would, on balance, be contrary to the public interest because it would compromise Council's ability to negotiate fairly and commercially to achieve the best outcome for its ratepayers.

CRITICAL DATES / TIME FRAMES

16. It is intended to issue contracts for this tender and engage the successful tenderer by 3 July 2017, and to commence performing the radio communications system maintenance from 17 July 2017.

DAVID RIORDAN

Director City Operations

Greg Martin, Systems Manager, Security and Emergency Management